

C.2 – Internal Promotion Review Committee - Opinion report

INTERNAL PROMOTION REVIEW COMMITTEE	
Discipline:	

CHAIR			
Last name:		First name:	
Faculty/Centre:			

MEMBER			
Last name:		First name:	
Faculty/Centre:			

MEMBER			
Last name:		First name:	
Faculty/Centre:			

SUBSTITUTE			
Last name:		First name:	
Faculty/Centre:			

SUBSTITUTE 2 <i>(where applicable)</i>			
Last name:		First name:	
Faculty/Centre:			

APPLICANT			
Last name:		First name:	
Faculty/Centre:			
Department:			
Discipline:			
Discipline 2: <small>In case of interdisciplinary application</small>			
Position aimed:			

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RESEARCH AND SCHOLARSHIP

Publications and their individual influence/impact on the field, International visibility and recognition as illustrated by invited conferences, key notes, expert committees, awards etc.

Research and technology funding acquired, Elected/nominated society memberships and positions held, Editorial positions, Conference organization, Technical results and innovations, research artefacts and/or tools produced (ex. software), Refereeing and reviewing for journals, conferences, and funding agencies and participating in formal continuing professional development activities in this area.

BAND SCALE	COMMENT
Outstanding	
Very good	
Good	
Satisfactory	
Unsatisfactory	

TEACHING

Courses taught, Course evaluation feedback, Curriculum development: quality, creativity, and commitment to introducing evidence-based learning strategies into the classroom, Assessment practice: use of formative and summative assessment practices, Thesis supervision (PhD), Other student supervision (Bachelor and Master), Student mentoring, Thesis examination, Teaching awards, fellowships, teaching grants and scholarship on teaching and learning and participating in formal continuing professional development activities in this area

BAND SCALE	COMMENT
Outstanding	
Very good	
Good	
Satisfactory	
Unsatisfactory	

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KNOWLEDGE AND TECHNOLOGY TRANSFER

Partnership with industry and promotion of technology transfer activities, IP creation and valorisation (patents, licensing agreements, spin-offs), Engagement in public outreach and other forms of service to the general public, Contributions to (inter-)governmental professional committees and other forms of engagement with public sector actors, Consultancy activities carried out in the execution of one's functions within the university, Engagement with national, European, and international networks of researchers and participating in formal continuing professional development activities in this area

BAND SCALE	COMMENT
Outstanding	
Very good	
Good	
Satisfactory	
Unsatisfactory	

ADMINISTRATION AND MANAGEMENT

Participation in university and faculty councils, committees and working groups, Administrative appointments (including but not limited to: head of department/RU, course director, other functions recognized under the law), Internal service, Mentoring of colleagues, Academic leadership and management, People and team management, Other University service and participating in formal continuing professional development activities in this area

BAND SCALE	COMMENT
Outstanding	
Very good	
Good	
Satisfactory	
Unsatisfactory	

<p>DOES THE APPLICANT MEET THE CRITERIA FOR PROMOTION?</p> <p>YES</p> <p>NO</p>
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FINAL COMMENTS

DATE

[FIRST NAME+LAST NAME]

[FACULTY/CENTRE]

Chair

Signature:

[FIRST NAME+LAST NAME]

[FACULTY/CENTRE]

Member

Signature:

[FIRST NAME+LAST NAME]

[FACULTY/CENTRE]

Member

Signature:

[FIRST NAME+LAST NAME]

[FACULTY/CENTRE]

Substitute

Signature:

[FIRST NAME+LAST NAME]

[FACULTY/CENTRE]

Substitute

Signature:

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Reference: Competitive promotion policy – Individual scoring

Band Scale	Maximum and minimum percentage allocations	
	Minimum	Maximum
<i>A* Outstanding</i>	90	100
<i>A Very good</i>	80	89.9
<i>B Good</i>	65	79.9
<i>C Satisfactory</i>	50	64.9
<i>D Unsatisfactory</i>	0	49.9

Note:

This document may be disclosed, upon request, to the candidate as part of the feedback process.